



**Read this first:** This form must be completed in English. You may use blue or black ink.

**Please follow the guidance notes carefully** and complete all questions unless indicated to the contrary. The guidance notes are available on the Home Office website and at the end of this form. If you run out of space on any section of the form please use the continuation / additional Information section at Part 5. The Home Office may take a decision on your application based on the information contained here without interviewing you. Therefore please ensure you submit all the relevant original documents that you want the Entry Clearance Officer to see when considering your application. It is your decision how you satisfy the Entry Clearance Officer that your intentions are as you state in your application. Further guidance on supporting documents can be found on our website. It is better to explain why you do not have a document to submit than to submit a false document. Your application may be refused if you use a false document, lie or withhold relevant information.

**Please ensure that you also complete and submit the correct Appendix with your application, failure to do so will delay your application.**

The Home Office will use the personal information you provide to consider your application. We may also share your information with other public and private sector organisations in the UK and overseas. For more detail please see the Privacy Notice for the Border, Immigration and Citizenship system at: [www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship](http://www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship). This also sets out your rights under the Data Protection Act 2018 and explains how you can access your personal information and complain if you have concerns about how we are using it.

If we do need to interview you, what language would you like to use in the interview?

On which date do you wish to travel to the UK?

## Part 1 About you (Read guidance notes, part 1)

1.1 Given name(s) (as shown in your passport)

1.2 Family name (as shown in your passport)

1.3 Other names (including any other names you are known by and / or any other names you have been known by)

1.4 Sex (select the relevant box)

Male

Female

**1.5 Marital status (select the relevant box)**

- Single
- Separated
- Married / Civil partner
- Unmarried partner
- Divorced / Dissolved partnership
- Widowed / Surviving civil partner

**1.6 Date of birth**

**1.7 Place of birth**

**1.8 Country of birth**

**1.9 Nationality**

**1.10 Do you hold, or have you ever held, any other nationality or nationalities? (select the relevant box)**

- Yes
- No

If 'Yes' please provide details

**1.11 Do you have a Home Office reference number? (select the relevant box)**

- Yes
- No

If 'Yes' please provide details

**Part 2 Passport information (Read guidance notes, Part 2)**

Please provide details of the passport or travel document that you will use to travel to the UK.

**2.1 Current passport or travel document number**

**2.2 Place of issue**

**2.3 Issuing authority**

**2.4 Date of issue**

**2.5 Date of expiry**

**2.6 Is this your first passport? (select the relevant box)**

- Yes - If 'Yes' go to **Part 3**
- No

**2.7** Please give details of any previous passports, covering the last 10 years, including where these passports are now.

**Part 3** Your contact details (read guidance notes, Part 3)

**3.1** Your full residential address and postal / ZIP code

**3.2** How long have you lived at this address?

**3.3** Home (landline) telephone number

**3.4** Mobile / Cellular telephone number

**3.5** Email address

**3.6** Contact details if different from those given in question 3.1

## Part 4 Your family (Read guidance notes, Part 4)

### Your parents

4.1 Father's given name(s)

4.2 Father's family name

4.3 Father's date of birth

4.4 Father's place and country of birth

4.5 Father's nationality / nationalities

4.6 Mother's given name(s)

4.7 Mother's family name

4.8 Mother's date of birth

4.9 Mother's nationality / nationalities

4.10 Mother's place and country of birth

### Your spouse / partner

If you are single, widowed, divorced, a surviving civil partner, or you have dissolved a civil partnership go to question 4.17

4.11 Full name of spouse / partner

4.12 Spouse / partner's nationality / nationalities

4.13 Spouse / partner's date of birth

4.14 Does your spouse / partner currently live with you at the address given in question 3.1? (select the relevant box)

Yes

No

If 'No' please provide the full residential address and postal code of where your spouse / partner currently resides

4.15 Home (landline) telephone number

4.16 Mobile / Cellular telephone number

## Your children

If you do not have children please go to question **4.23**

**4.17** Do you have any children? (select the relevant box)

- Yes - If 'Yes' please provide full details about each child below. If you have more than 3 children use the continuation / additional information section at **Part 9** and answer the same questions.
- No

**4.18** Child 1

Child's given name(s)

Child's family name

Sex (select the relevant box)

- Male
- Female

Child's date of birth

Child's place of birth

Child's country of birth

Child's nationality

Does the child live with you at the address detailed at question **3.1**? (select the relevant box)

- Yes - If 'Yes' continue to list your other children below (if applicable)
- No

If 'No' provide the full postal address of where this child currently lives including postal / ZIP code and landline number

Will this child be travelling to the UK with you? (select the relevant box)

- Yes
- No

Does this child live in the UK? (select the relevant box)

- Yes
- No

If 'Yes' who does this child live with in the UK? Provide full name, residential address and relationship to child

If this child lives in the UK what is his / her immigration status? (select the relevant box)

- British citizen
- Permanently settled
- Other - Please specify

**4.19 Child 2**

Child's given name(s)

Child's family name

Sex (select the relevant box)

- Male
- Female

Child's date of birth

Child's place of birth

Child's country of birth

Child's nationality

Does the child live with you at the address detailed at question 3.1? (select the relevant box)

- Yes - If 'Yes' continue to list your other children below (if applicable)
- No

If 'No' provide the full postal address of where this child currently lives including postal / ZIP code and landline number

Will this child be travelling to the UK with you? (select the relevant box)

- Yes
- No

Does this child live in the UK? (select the relevant box)

- Yes
- No

If 'Yes' who does this child live with in the UK? Provide full name, residential address and relationship to child

If this child lives in the UK what is his / her immigration status? (select the relevant box)

- British citizen
- Permanently settled
- Other - Please specify

**4.20 Child 3**

Child's given name(s)

Child's family name

Sex (select the relevant box)

- Male
- Female

Child's date of birth

Child's place of birth

Child's country of birth

Child's nationality

Does the child live with you at the address detailed at question 3.1? (select the relevant box)

- Yes - If 'Yes' continue to list your other children below (if applicable)
- No

If 'No' provide the full postal address of where this child currently lives including postal / ZIP code and landline number

Will this child be travelling to the UK with you? (select the relevant box)

- Yes
- No

Does this child live in the UK? (select the relevant box)

- Yes
- No

If 'Yes' who does this child live with in the UK? Provide full name, residential address and relationship to child

**4.21** If you have a child / children who is / are resident in the UK are there any issues in relation to the welfare or best interests of your child / children in the UK that you would like the Entry Clearance Officer to consider? (select the relevant box)

Yes

No - If 'No' go to question **4.22**

If 'Yes' please set out the issues

**4.22** Provide details that demonstrate that you have a genuine, subsisting and active relationship with your child / children in the UK.



**4.23** Will any other children be travelling with you? (select the relevant box)

Yes

No - If 'No' go to **Part 5**

If 'Yes' provide full details about the child / children below including, full name, date of birth, passport number, address, place of birth, nationality, your relationship to the child, your relationship to his / her parents.

**Please note:** If a child is travelling without their parents, he / she should present written notification from the child's parent or legal guardian that they consent to the child's application.

**Part 5** Applicants under the age of 18 (Read guidance notes, Part 5)

Only to be completed by applicants under 18 (or parent / guardian on behalf of applicant)

**5.1** Please provide contact details about your parent(s) / guardian(s) in your home country. Please include names, full residential address, telephone number, email address and relationship.

**5.2** Who will you be travelling with to the UK? (select the relevant box)

- Mother
- Father
- Guardian
- Other adult
- Unaccompanied - please go to question 5.4

**5.3** If accompanied, please provide full details of up to 2 adults who will accompany you, including their passport numbers and your exact relationship to them

Adult 1

Adult 2

**Important:** The names and passport numbers of the adults detailed here will be printed on your visa. You will only be permitted to travel to the UK with these adults.

**5.4** Is the address you will be staying at a private address (select the relevant box)

- Yes
- No

If 'No' please provide a full residential address of where you will be staying

**5.5** Please provide details about the person you will be staying with including name, full residential address, nationality and relationship.

**5.6** If the person named in question **5.5** is not a British citizen or European Economic Area (EEA) citizen, please give details about what permission they have to be in the UK.

**Please note:** If a child is travelling without their parents, he / she should present written notification from the child's parent or legal guardian that they consent to the child's visit.

## **Part 6** Previous applications, travel history, public policy, public security and public health considerations (Read guidance notes, Part 6)

**6.1** Have you travelled to the UK in the last 10 years? (select the relevant box)

Yes

No

If 'Yes' please provide full details including the date, destination, purpose and duration

**6.2** Have you travelled outside your country of residence (excluding to the UK) in the last 10 years? (select the relevant box)

Yes

No

If 'Yes' please provide full details including the date, destination and purpose

**6.3** Have you ever been refused a visa / EEA Family Permit for any country? (select the relevant box)

Yes

No

If 'Yes' please provide full details including the date, country and reason

**6.4** Have you been granted any UK visa / EEA Family Permit in the last 10 years? (select the relevant box)

Yes

No

If 'Yes' please provide full details including the date, purpose, duration and reference number

**6.5** Have you ever been refused, deported, removed or otherwise required to leave any country (including the UK) in the last 10 years? (select the relevant box)

Yes

No

If 'Yes' please provide full details including the date, country, reason and reference number (for UK)

**6.6** Have you ever voluntarily elected to depart the UK before you were served with an immigration decision and/or other papers? (select the relevant box)

Yes

No

If 'Yes' please provide full details including the date, reason and reference number (for UK)

**6.7** Are you subject, or have you ever been subjected to, an exclusion order from the UK? (select the relevant box)

Yes

No

If 'Yes' please provide full details including the date, reason for application and reference number

**6.8** Have you made an application to the Home Office to remain in the UK in the last 10 years? (select the relevant box)

Yes

No

If 'Yes' please provide full details including the date and the reason for application. You should also detail if your application was granted or refused

**6.9** Do you have any criminal convictions either in the UK or overseas (you must include spent and unspent convictions as well as traffic offences)? (select the relevant box)

Yes

No

If 'Yes' please provide full details including the date, country, offence committed and sentence given

**6.10** Have you ever been charged in any country (including the UK) with a criminal offence for which you have not yet been tried in court (including traffic offences)? (select the relevant box)

Yes

No

If 'Yes' please provide full details including the date, country and the offence committed

**6.11** Have you ever been involved in, supported, or encouraged terrorist activities in any country? (select the relevant box)

Yes - If 'Yes' please use the continuation / additional information box at **Part 9**

No

**6.12** Have you ever been a member of, or given support to an organisation that has been concerned in terrorism? (select the relevant box)

Yes - If 'Yes' please use the continuation / additional information box at **Part 9**

No

**6.13** Have you ever, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts? (select the relevant box)

Yes - If 'Yes' please use the continuation / additional information box at **Part 9**

No

**6.14** Have you engaged in any other activities that might indicate that you should not be admitted to the UK? (select the relevant box)

Yes - If 'Yes' please use the continuation / additional information box at **Part 9**

No

**6.15** In times of either peace or war have you ever been involved in, or suspected of involvement in, war crimes, crimes against humanity or genocide? (select the relevant box)

Yes - If 'Yes' please use the continuation / additional information box at **Part 9**

No

**6.16** Have you ever worked for any organisation of a type (state or non-state) listed below? (select the relevant option)

Armed forces (including national service)

Yes

No

Government (central or local)

Yes

No

Judiciary

Yes

No

Media

Yes

No

Public or civil administration

Yes

No

Security (including police and private security companies)

Yes

No

If you have selected 'Yes' to any of the options above, please provide details for every organisation that you have worked for that is a type in the list. Include the name of the organisation, job title or rank and dates (year to year). Please enter details in **Part 9**.

**6.17** Have you ever received medical treatment in the UK? (select the relevant box)

Yes

No

If 'Yes' and you were issued with an NHS number include this here

**6.18** Did you have to pay for treatment? (select the relevant box)

Yes

No

**6.19** Where did you receive the treatment?

Address where you received treatment

Name of hospital / clinic / doctor's surgery where you received treatment

Telephone number of the place where you received treatment

**Part 7** Your sponsor (Read guidance notes, Part 7)

The sponsor is the relative that you will live with and be dependant on in the UK

**7.1** Sponsors's given name(s)

**7.2** Sponsor's family name

**7.3** Sponsor's sex (select the relevant box)

Male

Female

**7.4** Sponsor's date of birth

**7.5** If your sponsor has been known by any other names please provide details

**7.6** Sponsor's place and country of birth

**7.7** Sponsor's nationality

**7.8** Sponsor's current passport or travel document number

**7.9** Place of issue

**7.10** Issuing authority

**7.11** Date of issue



**7.12** Does your sponsor hold any other nationality? (select the relevant box)

Yes

No

If 'Yes' please provide details

**7.13** Sponsor's permanent home address including postal / ZIP code

**7.14** Sponsor's correspondence address if different

**7.15** Sponsor's home (landline) telephone number

**7.16** Sponsor's mobile / Cellular telephone number

**7.17** Sponsor's personal email address

**7.18** How exactly are you and your sponsor related?

**7.19** Sponsor's normal country of residence?

**7.20** Where is your sponsor now?

**7.21** Will your sponsor be travelling with you to the UK? (select the relevant box)

Yes

No

**7.22** Is your sponsor currently living in the UK? (select the relevant box)

Yes

No

If 'Yes' when did he / she arrive in the UK?

**7.23** If your sponsor is not a British citizen or EEA national what permission does your sponsor have to remain in the UK?

**7.24** When did your sponsor get this permission?

## Sponsor's partner's details

**7.25** Is your sponsor's partner your mother or father as detailed at Part 4 - Your Family?

Yes - go to part 8

No - answer the following questions

**7.26** Sponsor's partner's given name(s)

**7.27** Sponsor's partner's family name

**7.28** If you sponsor's partner has been known by any other names please provide details

**7.29** Sponsor's partner's date of birth

**7.30** Sponsor's partner's place and country of birth

**7.31** Sponsor's partner's nationality/nationalities

## **Part 8** English language requirement (Read guidance notes, Part 8)

**8.1** Are you exempt from the English language requirement? (select the relevant box)

- Yes
- No - If 'No' go to question **8.2**

If 'Yes' please explain how you are exempt from the English language requirement, then go to question **9.1**

**8.2** Please provide details of how you meet the English language requirement

## **Part 9** Continuation and additional (Read guidance notes, Part 9)

**9.1** Is there any other information you wish to be considered as part of your application?

If you run out of space please use additional sheets of paper to provide us with all the relevant information required as part of your application.

## Part 10 Selecting the correct Appendix

In addition to this Personal Details form you must also complete and submit a paper version of one of the following Appendices. Failure to do so will delay your application.

### **You should complete Appendix 1 if you wish to come to the UK as:**

- The adult dependant relative of a person who is present and settled in the UK; or
- The adult dependant relative of a person with limited leave to enter or remain in the UK as a refugee or as the beneficiary of humanitarian protection; or
- The child of settled parents or with one parent who has limited leave as a partner or parent granted under the Rules in force before 9 July 2012.

### **You should complete Appendix 2 if you wish to come to the UK as:**

- The spouse or civil partner of someone settled in the UK; or
- The child of a parent who is applying for entry clearance as a partner or the child who is applying to join their parent who is already in the UK and has been granted limited leave as partner granted under the Immigration Rules in force on 09 July 2012; or
- The fiancé(e) or proposed civil partner of someone settled in the UK; or
- The unmarried or same sex partner of someone settled in the UK; or
- The Post Flight family member (spouse or civil partner, unmarried or same-sex partner, fiancé(e) or proposed civil partner, or child) of someone with limited leave to enter or remain in the UK as a refugee or is the beneficiary of humanitarian protection.

### **You should complete Appendix 4 if you wish to come to the UK as:**

- The Pre-Flight family member (spouse or civil partner, unmarried or same-sex partner, or child) of someone with limited leave to enter or remain in the UK as a refugee or beneficiary of humanitarian protection.

### **You should complete Appendix 5 if you wish to come to the UK as:**

- The parent exercising access rights to a child in the UK.

**If you are not coming to the UK under one of the categories above you are completing the wrong application form. Please refer to the Home Office website for further guidance.**

Please indicate what Appendix you have completed and submitted with this application. (select the relevant box)

- Appendix 1
- Appendix 2
- Appendix 4
- Appendix 5

## Part 11 Declaration

I declare that the information given on this form whether input by myself or input on my behalf by a third party is complete and correct to the best of my knowledge and belief. I understand that I may be required to provide a record of my fingerprints and a photograph of my face ("biometric data") as part of my application. I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the United Kingdom diplomatic mission handling my application.

I understand that all information provided by me will be processed by the Home Office in accordance with the Data Protection Act 2018. I am aware that the Home Office is the data controller in relation to the information provided by me in this application form. I am aware that the information I provide, including biometric data, will be treated in confidence, but it may be disclosed to other government departments, agencies, local authorities, foreign governments, and other bodies, to enable the Home Office or those bodies to perform their functions. Any disclosures will be in accordance with the Data Protection Act 2018. I also understand that the information provided by me may also be used for staff training purposes.

I declare that the documents that I have supplied with this application are genuine and the statements I have made with this application are truthful. I understand that the Home Office (or a trusted third party) may make reasonable checks to confirm the accuracy and authenticity of evidence I have provided and documents I have submitted with this application. I further understand that the Home Office (or a trusted third party) may also make reasonable checks on any sponsors to my application to verify statements contained in the application and establish that I will comply or have complied with the terms of any visa granted.

I understand that UK entry clearance applications may be handled by British Missions in other locations, including outside the country in which I have applied for entry clearance and that this may involve the transferring of my application and supporting documents to and from another Mission. I understand that the Home Office will be responsible for transferring my application and supporting documents safely. I understand in these circumstances my application will still be handled in line with Home Office published customer service standards.

I understand that the fee payable is for an application processing and entry clearance decision-making service, not for the guaranteed delivery of a visa, therefore I will not be entitled to a refund should my application for entry to the UK or Commonwealth and Overseas Territories be refused or granted for a shorter time period than I applied for. I also understand that my visa application fee will be refunded only if the application is withdrawn in writing within 3 months and 7 days of the original date of application and prior to the submission of biometric data or any processing taking place.

I also understand that the information provided by me, or information made available to the Home Office during the processing of my application, may be shared with my sponsor(s) or any person(s) acting on their behalf or any applicant linked to my application (for example to my spouse / partner if we apply for visas for a trip together) for the sole purpose of considering my application. I am aware that if there is any information I do not want you to disclose to them I will tell you by enclosing a letter with my supporting documentation. If such requests prevent you from making legitimate inquiries, my application may be refused.

I am also aware that my application will be automatically refused and I may be banned from going to the UK for 10 years if I use a false document, lie or withhold relevant information. I may also be banned if I have breached immigration laws in the UK. I am further aware that should I use a false document, lie or withhold relevant information my details may be passed to law enforcement agencies.

I understand that I may be required to provide a record of my fingerprints and a photograph of my face (“biometric data”) as part of my application. If I refuse to do so, my application may be treated as invalid and, if so, will not be considered further. (See Statutory Instrument 2006 No 1743 - The Immigration (Provision of Physical Data) Regulations 2006, Regulation 7(1)).

I understand that providing biometric information as part of an application is confirmation of consent to having biometric information checked at the UK border to verify identity. Where I am applying for entry to the UK, I accept that the payment of an Immigration Health Surcharge may be required. I understand that separate rules governing whether the Surcharge is applicable and when a refund would be due are available via the [visas and immigration](#) pages of the GOV.UK website. I am aware that I may be billed for any NHS medical treatment undertaken in the UK and that I do not have recourse to public funds during my stay in the UK.

I understand that if I fail to pay NHS debts incurred by me this could adversely affect future entry clearance applications I make.

I understand that my details may, in certain circumstances, be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the Home Office website.

I am aware that it is an offence under the Immigration Act 1971 (as amended) to make a statement which I know to be false, or not believe to be true, in order to obtain a visa/entry clearance to the UK.

I hereby apply for a visa/entry clearance to the United Kingdom.

### **Information for sponsors and their partners**

Personal information which is provided about a person acting in support of an application, including any documentary evidence provided by or about them, will be processed in accordance with the Data Protection Act 2018 by the Home Office, which is the data controller in relation to the information provided. In the case of an application made by or on behalf of a child, such a sponsor includes the applicant's parent or relative. The Home Office will use this information to make decisions about the application and to prevent and detect fraud. We may share this information with other government departments or agencies, local and public authorities, foreign governments, companies (including financial and utility companies), employers or other bodies in order to make reasonable checks to verify the information provided in the application and confirm that sponsors have or will comply with the terms of any visa which may be or have been granted. We may make checks on sponsors and their partner, where appropriate, against our records and with other government departments or law enforcement agencies. Any information received by the Home Office about a sponsor or their partner may be used in reaching a decision on the application. We may also disclose details about a sponsor or their partner to the applicant. Full details of the way in which the data may be processed can be found in the [privacy notice](#) on the GOV.UK website. I confirm that, where I have a sponsor and where my sponsor has a partner, I have informed them of the information set out above and they have confirmed that they consent to me providing the information about them which is set out in this application and are aware that further checks may be made.

Applicant's signature

Date

Have you used an agent or representative to complete this application? (select the relevant box)

Yes

No

If 'Yes' please give details of agent / representative's name and address

What language did you communicate in with the agent / representative to complete the form?

**Advisory:**

"To know your Customs obligations when travelling to the UK, please consult Notice 1, found at [www.hmrc.gov.uk](http://www.hmrc.gov.uk). To know what controls exist for bringing your belongings and private motor vehicles into the UK, please consult Notice 3."



## Guidance for Part 1: About you

### 1.1 Given name(s) (as shown in your passport)

These must be the same as recorded in your passport. They are normally all the names you were given at birth, but not your family / surname which you should enter in 1.2. Please do not use titles such as Mr, Snr or Esq.

### 1.2 Family name (as shown in your passport)

The name by which your family is known (also known as surname / last name) and must be as recorded in your passport. Please do not use titles such as Snr.

### 1.3 Other names

(including any other names you are known by and/or any other names that you have been known by). Any other names by which you are or have been known, for example, maiden name, name at birth, if different.

### 1.4 Sex

This should be your sex at time of application.

### 1.5 What is your marital status?

This is your current marital status. Unless single, please provide evidence of your marital status e.g. marriage or civil partnership certificate, divorce certificate, death certificate.

**Single** - You have never entered into a legally recognised marriage or civil partnership.

**Married** - You and your partner have entered into a marriage, which is legally recognised and documented.

**Civil partnership** - You and your same sex partner have entered into a partnership, which is legally recognised and documented.

**Unmarried partner** - You currently live in a marriage-like relationship with your partner without being legally married.

**Divorced/dissolved civil partnership** - Your marriage/civil partnership has been legally dissolved by legal authority, usually a family court, and you have documentary evidence to this effect.

**Separated** - You and your partner/spouse no longer live as a married couple, and would normally live apart, but you have not finalised divorce proceedings to terminate the marriage.

**Widowed / surviving civil partner** - Your partner, male or female, is deceased and, immediately prior to their death, you were in a legal marriage / civil partnership.

### 1.6 Date of Birth

In DD/MM/YYYY format. As recorded in your passport.

### 1.7 Place of Birth

This must be the village/town/city and state/province in which you were born.

### 1.8 Country of Birth

Enter the country of birth exactly as it appears on the title page of your passport.

### 1.9 Nationality

This must correspond with the authority that issued your travel document / passport. If you hold dual nationality you should select the issuing country of the passport / travel document you wish to travel with. If 'Stateless' please enter this as your nationality and provide details of the country that issued your travel document.

### 1.10 Do you hold, or have you ever held, any other nationality or nationalities?

Answer Yes / No. If 'Yes', please provide details of which nationality or nationalities you hold or have held, along with details of your travel document or passport number if applicable/available.

### 1.11 Do you have a Home Office Reference number?

Answer Yes / No. If 'Yes', please provide details of your Home Office reference number (which is prefixed with the first letter of your family name, e.g. Smith = S12345)

## Guidance for Part 2: Your passport information

### 2.1 Current passport or travel document number

The number should be entered as shown in your passport. If you hold a 1951 Convention travel document please provide this number.

### 2.2 Place of Issue

Please include both the city and the country that issued the passport or travel document.

### 2.3 Issuing Authority

This is the National Authority that issued the passport or travel document. Their details can be found in your passport or travel document.

### 2.4 Date of Issue

In DD/MM/YYYY format.

### 2.5 Date of Expiry

In DD/MM/YYYY format.

### 2.6 Is this your first passport?

Answer Yes / No.

### 2.7 Please give details of any previous passports, covering the last 10 years, including where these passports are now.

Where the information is available, please provide full details for each. This should include travel document or passport number, issue and expiry dates and place of issue.

Please tell us where your previous passports are (for example if lost, stolen, expired or returned to the issuing authority and no longer with you).

## Guidance for Part 3: Your contact details

### 3.1 Your full address and postal/ZIP code

This is the address where you live rather than your family home. You **must** include your full residential address including house number or name, street, village, town, city, state or province, postal or ZIP code and country.

### 3.2 How long have you lived at this address?

Give details as requested

### 3.3 Home (landline) telephone number

You should provide your home telephone number if you have one, including the area, city and country codes. This should not be your mobile phone number. If you have no home telephone number please enter 'None' and provide a mobile number in the following question. You must provide at least one telephone number you can be contacted on as we may need to contact you if we need to discuss your application.

### 3.4 Mobile telephone/Cellular number

Please provide your mobile/cellular telephone number, including the country code.

### 3.5 Email address

Please provide a valid email address. If you have no email address please enter 'None'.

### 3.6 Contact details if different from those given in question 3.1

You will be contacted at the address given in Question 3.1 unless you enter different details in this box.

Please provide an alternative address, if your contact details are different to those you have already given.

## Guidance for Part 4: Your family

**If known, please enter the details of your mother and father, even if deceased. If you do not know the answer to any of these questions please state 'Not known'.**

### 4.1 Father's given name(s)

These are all the names your father was given at birth, but not his family / surname

### 4.2 Father's family name

This should be the name by which your father's family is known.

### 4.3 Father's date of birth

In DD/MM/YYYY format.

### 4.4 Father's place and country of birth

You should give the village / town / city and state / province and country where he was born.

### 4.5 Father's nationality / nationalities

All nationalities your father holds now or held at the time of your birth regardless of whether he currently has a passport or travel document for any of these nationalities.

### 4.6 Mother's given name(s)

These are all the names your mother was given at birth, but not her family / surname.

### 4.7 Mother's family name

This should be the name by which your mother's family is known.

### 4.8 Mother's date of birth

In DD/MM/YYYY format.

### 4.9 Mother's nationality / nationalities

All nationalities your mother holds now or held at the time of your birth regardless of whether she currently has a passport or travel document for any of these nationalities.

### 4.10 Mother's place and country of birth

You should give the village / town / city and state/province and country where she was born.

### 4.11 Full name of spouse / partner

Please provide the given and family names of your spouse / partner.

### 4.12 Spouse / partner's nationality/nationalities

Please provide your spouse / partners nationality. If they have more than one nationality please provide the details of each nationality held.

### 4.13 Spouse / partner's date of birth

In DD/MM/YYYY format.

### 4.14 Does your spouse/partner currently live with you at the address given in Question 3.1?

Answer Yes / No. If no please provide full details including residential address and postal code of where your spouse/partner currently resides:

### 4.15 Home (landline) telephone number

You should provide your home telephone number if you have one, including the area, city and country codes.

### 4.16 Mobile / Cellular telephone number

Please provide your mobile / cellular telephone number, including the country code.

### 4.17 Do you have any children?

Answer Yes / No. If yes, please provide full details. Questions 4.18 - 4.20 are repeated to allow you to provide the details of up to 3 children. Please ensure that you provide all the information requested. If you have more than 3 children then please use Part 9 to provide the same information for each additional child.

### 4.21 If you have a child / children who is / are resident in the UK, are there any issues in relation to the welfare or best interests of your child/children in the UK that you would like the Entry Clearance Officer to consider?

Please provide any additional information in relation to your child / children that you would like us to consider in support of your application.

**4.22** Provide details below that demonstrate that you have a genuine, subsisting and active relationship with your child / children in the UK

Please provide evidence to show that you are in contact with your child(ren) in the UK. This could be letters, emails, cards, photographs, evidence that you have visited the child(ren) or that the child(ren) has visited you. This is not an exhaustive list.

**4.23** Will any other children be travelling with you?

Answer Yes / No. If yes, please provide full details.

## **Guidance for Part 5: Applicants under the age of 18**

**5.1** Please provide full details about your parent(s)/guardian(s) in your home country

Please include names, full residential address, telephone number, email address and relationship

**5.2** Who will you be travelling with to the UK?

Please select the relevant option

**5.3** If accompanied, please provide full details of up to 2 adults who will accompany you, including their passport numbers and your exact relationship to them

Please provide the details of the adults with whom you will travel. This information is important and the details will be printed on your visa. You will not be allowed to travel to the UK with anyone else other than the people listed here.

**5.4** Is the address you will be staying at a private address?

Answer Yes / No. If you are staying somewhere other than a private address, for example, an hotel, then please provide full details including how long you will be staying there.

**5.5** Please provide details about the person you will be staying with including name, full residential address, nationality and relationship.

Please provide the full address, name, nationality of the person you will be staying with in the UK as well as your relationship to them.

**5.6** If the person named in 5.5 is not a British Citizen or European

Economic Area (EEA) Citizen, please give details about what permission they have to be in the UK

Please provide details of the permission of the person named in 5.5 to be in the UK. You should also provide a photocopy of the details page of their passport as well as a copy of the page in their passport showing their permission to be in the UK. Provide a photocopy of their biometric resident's card if appropriate.

## **Guidance for Part 6: Previous applications, travel history, public policy, public security and public health considerations**

**6.1** Have you travelled to the UK in the last 10 years?

Provide details of any visits you have undertaken to the UK in the last 10 years including dates, where you stayed, purpose and duration

**6.2** Have you travelled outside your country of residence (excluding to the UK) in the last 10 years? Provide details of any visits you have undertaken to any other countries in the last 10 years including dates, where you stayed, purpose and duration

**6.3** Have you ever been refused a visa or an EEA Family Permit for any country, including the UK?

Answer Yes / No. Please provide details of all refused visa applications. If you were refused a visa / Family Permit for the UK please enter the reference number you were given for the refusal, if known, in the following format XXX/123456 (the XXX is the country or post location abbreviation, for example New York is NYC).

**6.4** Have you been granted any UK visa/Family Permits in the last 10 years?

Answer Yes / No. Please give details of all UK visas / Family Permits you have been granted in the last 10 years. Please enter the reference number(s), if known.

**6.5** Have you ever been refused, deported, removed or otherwise required to leave any country (including the UK) in the last 10 years?

Answer Yes / No. If `Yes' please give details including the date, the country you were removed from and to, and the reason for your removal. If you were removed, deported or otherwise asked to leave the UK please give additional details including your Home Office reference number (which is prefixed with the first letter of your family name, e.g. Smith = S12345) and how you left the UK e.g. voluntarily (paying for your own flight/transport), at UK government expense (arrangements were made and paid for by the Home Office).

**6.6** Have you ever voluntarily elected to depart the UK before you were served with an immigration decision and/or other papers?

Answer Yes / No. If `Yes' please give details including the reason, location and reference number.

**6.7** Are you subject, or have you ever been subject to an exclusion order from the United Kingdom?

Answer Yes / No. If `Yes' please give details including the reason for the order and the reference Number.

**6.8** Have you made an application to the Home Office to remain in the UK in the last 10 years?

Answer Yes / No. Please enter your reference number which is prefixed with the first letter of your family name e.g. Smith = S123456. If this application was refused please give the reason for this.

**6.9** Do you have any criminal convictions either in the UK or overseas (you must include spent and unspent convictions as well as traffic offences)?

Answer Yes / No. Please give details of the date and place (country) of the offence and what you were convicted of. Please state what sentence you received. To assist your application, you may want to supply documentary evidence of the conviction (e.g. the official record) detailing the crime you were convicted of and the sentence you received. We will carry out criminal record checks on all applicants and dependants. You must give details of all unspent and spent criminal convictions. This includes road traffic offences but not fixed penalty notices (such as speeding or parking tickets) unless they were part of a sentence of the court. This includes all drink-driving offences.

**6.10** Have you ever been charged in any country with a criminal offence for which you have not yet been tried in court (including traffic offences)?

Answer Yes/No. If yes, please provide full details.

**6.11** Have you ever been involved in, supported, or encouraged terrorist activities in any country? Please see `Definitions for Questions 6.11 - 6.15

Answer Yes / No. If `Yes' please provide details in Part 9, Continuation / Additional Information.

**6.12** Have you ever been a member of, or given support to, an organisation that has been concerned in terrorism?

Answer Yes / No. If `Yes' please provide details in Part 9, Continuation / Additional Information.

**6.13** Have you ever, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts?

Please see `Definitions' for Question 6.11 - 6.15.

Answer Yes / No. If `Yes' please provide details in Part 9, Continuation / Additional Information

**6.14** Have you engaged in any other activities that might indicate that you should not be admitted to the UK?

Answer Yes / No. If `Yes' please provide details in Part 9, Continuation / Additional Information

**6.15** In times of either peace or war have you ever been involved in, or suspected of involvement in, war crimes, crimes against humanity or genocide? Please see `Definitions for Questions 6.11 - 6.15.

Answer Yes / No. If `Yes' please provide details in Part 9, Continuation / Additional Information.

## Definitions for Questions 6.11 - 6.15

### Terrorism and terrorist acts

The use or threat of action (including action outside the United Kingdom) designed to influence the government or an international governmental organisation, or to intimidate the public or a section of the public, which is made for the purpose of advancing a political, religious or ideological cause and involves serious violence against a person, serious damage to property, endangers another person's life, creates a serious risk to the health or safety of the public or is designed seriously to interfere with or seriously disrupt an electronic system.

If the use or threat of action as described above, involves the use of firearms or explosives, it is terrorism whether or not it is designed to influence the government, an international governmental organisation or to intimidate the public or a section of the public.

### Organisations concerned in terrorism

An organisation is concerned in terrorism if it:

- commits or participates in acts of terrorism,
- prepares for terrorism,
- promotes or encourages terrorism (including the unlawful glorification of terrorism), or
- is otherwise concerned in terrorism.

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at the following website: <http://www.opsi.gov.uk/acts/acts2001/20010017.htm>

### War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that may constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

**6.16** Have you ever worked for any organisation of a type (state or non-state) listed below?

Answer Yes or No. If you have ticked 'yes' to any of the options, please provide details for every organisation that you have worked for that is of a type in the list. Include name of organisation, job title or rank and dates (year to year). Please enter details in Part 9

**6.17** Have you ever received medical treatment in the UK?

Put a cross (x) in the relevant box. If yes and you were issued with a NHS number then please provide the details.

**6.18** Did you have to pay for the treatment?

Put a cross (x) in the relevant box

**6.19** Where did you receive the treatment?

Provide full details as requested.

## Guidance for Part 7: Your sponsor

**7.1** Sponsor's given name(s)

Please provide your sponsor's given names as it appears in their passport or travel document. This should be the names given to them at birth, but not their family/surname.

**7.2** Sponsor's family name

Please provide your sponsor's family name as it appears in their passport or national identity card.

**7.3** Sponsor's sex

Put a cross (x) in relevant box

**7.4** Sponsor's date of birth

In DD/MM/YYYY format.

**7.5** If your sponsor has been known by any other names please provide details below.

Please provide full details.

**7.6 Sponsor's place and country of birth**

This should include the state / province / city / town / village / country.

**7.7 Sponsor's nationality**

Please provide details as requested.

**7.8 Sponsor's current passport or travel document number**

The number should be entered as shown in the passport / travel document or national identity card

**7.9 Place of issue**

Please include both the city and the country that issued the passport or national identity card.

**7.10 Issuing authority**

This is a National Authority that issued the passport / travel document or national identity card. The details can be found in their passport / travel document or national identity card.

**7.11 Date of issue**

In DD/MM/YYYY format.

**7.12 Does your sponsor hold any other nationality?**

Put a cross (x) in the relevant box. If 'Yes' please provide details of the additional nationality including passport number.

**7.13 Sponsor's permanent home address including postal code including postal/ZIP code.**

Please include the house number / street / village / town / city /state / province / postal or zip code / country.

**7.14 Sponsor's correspondence address if different**

If your sponsor has a different correspondence address to that given at 7.13 then please provide the full details.

**7.15 Sponsor's home (landline) telephone number**

You should include your sponsor's full home telephone number including country and city codes. If they have no home telephone number, please enter 'None' and provide a mobile / cell number in the following question. You should provide at least one telephone number that the your sponsor can be contacted on.

**7.16 Sponsor's mobile / cellular telephone number**

Please provide your sponsor's mobile/cellular telephone number, including the country code.

**7.17 Sponsor's personal email address**

Please provide your sponsor's personal email address

**7.18 How exactly are you and your sponsor related?**

Provide details of the precise relationship between you and your sponsor.

**7.19 Sponsor's normal country of residence.**

Provide details of the country in which your sponsor is normally resident.

**7.20 Where is your sponsor now?**

Please tell us which country your sponsor is currently in.

**7.21 Will your sponsor be travelling with you to the UK?**

Put a cross (x) in the relevant box.

**7.22 Is your Sponsor currently living in the UK?**

Put a cross (x) in the relevant box. If 'Yes' please provide the date of when he/she first arrived in the UK.

**7.23 If your sponsor is not a British Citizen or an EEA National, what permission does your sponsor have to live/remain in the UK?**

Please provide details of what permission your sponsor has to be in the UK. You should also provide a photocopy of the details page of their passport as well as a copy of the page in their passport showing their permission to be in the UK. Provide a photocopy of their biometric resident's card if appropriate.

**7.24 When did your sponsor get this permission.**

In DD/MM/YYYY format.

Questions **7.25 to 7.31** only apply to entry clearance applications being made by or on behalf of a child

Questions **7.26 to 7.31** only apply if the sponsor of the partner is not the child's mother or father

**7.25 Is your sponsor's partner your mother or father as detailed in Part 4 - Your Family?**

Put a cross in the relevant box and continue as required. If Yes - go to Part 8; if No - please provide details as requested of your sponsor's partner.

**7.26 Sponsor's partner's given name(s)**

These are all the names your sponsor's partner was given at birth, but not their family/surname.

**7.27 Sponsor's partner family name**

This should be the name by which your sponsor's partner's family is known.

**7.28** If your sponsor's partner has been known by any other names please provide details below. Please provide full details.

**7.29 Sponsor's partner's date of birth**

In DD/MM/YYYY format.

**7.30 Sponsor's partner's place and country of birth**

You should give the village/town/city and state/province and country where your sponsor's partner was born.

**7.31 Sponsor's partner's nationality/nationalities**

All nationalities your sponsor's partner holds now or held previously.

**Guidance for Part 8: English language requirement****8.1 Are you exempt from the English language requirement?**

If 'Yes' please explain how you are exempt from the English language requirement, then go to 9.1. If 'No' go to 8.2

Put a cross (x) in the relevant box. People coming to live in the UK must be able to speak and understand English to a minimum level A1 of the Common European Framework of Reference (CEFR). If you believe that you are exempted from this requirement then please explain why. You can find out more about the English language requirement on the Home Office website at: [www.gov.uk/government/publications/chapter-8-appendix-fm-family-members](http://www.gov.uk/government/publications/chapter-8-appendix-fm-family-members)

**8.2 Please provide details of how you meet the English language requirement.**

If you believe that you meet the English language requirement then please explain how. You can meet this requirement by:

- a) passing a test with an approved provider at an approved test centre and providing your SELT unique reference number (URN) and the test passed and level achieved - this test and provider must be on our list of approved English language test providers;
- b) having a degree taught or researched in English and providing the specified evidence; or
- c) being a citizen or national of a majority English language speaking country (as specified in the Immigration Rules).

**Guidance for Part 9: Continuation and additional information****9.1 Is there any other information you wish to be considered as part of your application?**

Use this section to provide any other further information you wish to be considered as part of your application/where you have run out of space elsewhere on this form/where this form has directed you to provide additional information.

For Settlement applications please include any information you wish to be considered about the best interests of any child or children you have in the UK or overseas. Where the child is in the UK, you must demonstrate that you have a genuine, subsisting and active parental relationship with the child.